

Minutes

“All Boards” Meeting

February 28th

Attendance: See attached sign-in sheet

Discussion Items

- Permitting manual is needed and should be available on line to guide citizens, developers and business owners in required processes and priorities for engaging in various steps and with various authorities efficiently while ensuring transparent communication
- Coordination among the departments to promote transparency and also check off integrity is important
- Check off lists need to be embedded in the manual to ensure transparency and compliance to code
- Check off lists should also provide flexibility to allow all authorities to view incoming projects and requests in the event that special attention and compliance intervention is warranted
- Building inspector should also be a Code Enforcement Officer
- Plot plans are rare and many citizens seek them from Building Inspector or Assessors Office. Often, the Assessors office can provide a Attested Plan but this is usually insufficient to support a complete permitting process
- MARPA booklet in permitting principles and resources should be adopted a s model for a Groveland-centric permitting manual
- Variances have been granted due to poor permitting decisions in order to avert litigation. When this occurs poor precedents are set and help facilitate further adverse conditions, actions and litigation against the town.

Suggestion : To form a writing committee to draft a permitting manual by April for review by larger “ All Boards” committee. Ultimately, the draft will be brought forward to the Board of Selectman for final modification, completion, adoption and implementation

Vote Taken & Charge

Motion: D’Amore

- To implement an advisory committee to write a draft document of a permitting manual
And to receive a special charge by the Board of Selectman to facilitate a review, writing and document production process which will lead to a completed work

Second: Gorski

Vote: Unanimous: (Yes – Gorski, Yes- D’Amore, Yes- Dunn)

Minutes Unanimously Approved on April 6, 2015